



# Indira Gandhi Delhi Technical University For Women


(Established by Govt. of Delhi vide Act 09 of 2012)

No. F.16 (10)/Planning/IGDTUW/2019/1336-51

Dated: 29/5/19

## Subject: - Minutes of the 9<sup>th</sup> Meeting of the Board of Management

Please find enclosed herewith a copy of the Minutes of the 9<sup>th</sup> Meeting of the Board of Management of Indira Gandhi Delhi Technical University for Women held on 6<sup>th</sup> May, 2019 from 04:30 p.m. onwards in the Conference Room, Administrative Block, Kashmere Gate Campus, Delhi-110006 for information.

  
(Prof. R.K. Singh)  
Registrar, IGDTUW

### All Members: -


1. Dr. Amita Dev, Vice Chancellor, IGDTUW
2. Mrs. Renu Sharma, IAS, Pr. Secretary (Finance), GNCTD
3. Sh. S.P. Singh, IAS, Secretary (Technical Education), GNCTD.
4. Sh. Sandeep Kumar, IAS, Secretary (Higher Education), GNCTD
5. Mrs. Tessa Thomas, Director General (Aero), ADE, DRDO
6. Prof. Manoj Kumar Arora, Director, PEC University of Technology, Chandigarh
7. Prof. Mini Shaji Thomas, Director, NIT Trichy, Tamilnadu
8. Prof. Saroj Kaushik, Professor, Department of Computer Science and Engineering, IIT, Delhi
9. Ms. Pallavi Arora, Director, Technical Support, CISCO (Technical Services Group), Bangalore
10. Shri P.K. Thakur, IRS, UGC Nominee
11. Prof. D.K. Tayal, Dean (Academic Affairs), IGDTUW
12. Prof. S.R.N. Reddy, Dean (Examination Affairs), IGDTUW
13. Prof. Ashwni Kumar, Professor, Department of ECE, IGDTUW
14. Prof. Ela Kumar, Professor, Department of CSE, IGDTUW
15. Prof. R.K. Singh, Registrar, IGDTUW

No. F.16 (10)/Planning/IGDTUW/2019/1336-51

Dated: 29/5/19

### Copy for kind information to: -

Prof. R.K. Kale, former Vice Chancellor, Central University of Gujarat  
and Chairperson, Board of Management, IGDTUW

  
(Prof. R.K. Singh)  
Registrar, IGDTUW



**Indira Gandhi Delhi Technical University For Women  
(Established by Govt. of Delhi vide Act 09 of 2012)**

F. No. 16(10)/Plg./IGDTUW/2019/ 1336-51

Dated: - 29/5/19

**MINUTES OF THE NINTH MEETING OF THE BOARD OF MANAGEMENT HELD  
ON 6<sup>th</sup> May, 2019 AT 4:30 P.M. IN THE CONFERENCE ROOM, ADMINISTRATIVE  
BLOCK, INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN  
(IGDTUW), DELHI**

The Ninth Meeting of the Board of Management, Indira Gandhi Delhi Technical University for Women (IGDTUW) was held under the Chairmanship of Prof. R.K. Kale, former Vice Chancellor, Central University of Gujarat on 6<sup>th</sup> May, 2019 at 4:30 p.m. in the Conference Room, First Floor, Administrative Block, IGDTUW Campus, Kashmere Gate, Delhi. The following members attended the meeting:

1. Dr. Amita Dev, Vice Chancellor, IGDTUW
2. Sh. S.P. Singh, IAS, Secretary (Technical Education), GNCTD
3. Prof. Saroj Kaushik, Professor, Department of Computer Science and Engineering, IIT, Delhi
4. Prof. Mini Shaji Thomas, Director, National Institute of Technology, Trichy, Tamil Nadu attended through Video Conferencing
5. Prof. Devendra Kumar Tayal, Dean (Academic Affairs), IGDTUW
6. Prof. S.R.N. Reddy, Dean (Examination Affairs), IGDTUW
7. Prof. Ashwni Kumar, Professor, Department of ECE, IGDTUW
8. Prof. Ela Kumar, Professor, Department of CSE, IGDTUW
9. Prof. R.K. Singh, Registrar, IGDTUW

Mrs. Renu Sharma, IAS, Principal Secretary (Finance), GNCTD, Sh. Sandeep Kumar, IAS, Secretary (Higher Education), GNCTD, Prof. Manoj Kumar Arora, former Director, PEC, University of Technology, Chandigarh, Mrs. Tessy Thomas, Director General (Aero), ADE, DRDO, Ms. Pallavi Arora, Director, Technical Support, CISCO (Technical Services Group), Bangalore, Sh. P.K. Thakur, IRS, Finance Advisor, UGC could not attend the meeting due to their prior engagements. Sh. Manoj Kumar, Deputy Secretary (Finance), GNCTD attended the meeting on behalf of Principal Secretary (Finance), GNCTD.

Dr. O.P Shukla, Joint Director (Planning), DTTE, GNCTD, Dr. Arun Sharma, HOD (IT), IGDTUW, Dr. Preeti Vajpeyi, HOD (DAP), IGDTUW and Dr. Nidhi Goel, HOD (ECE), IGDTUW attended the meeting as Special Invitees.

The Agenda Item wise decisions in the minutes of the Board of Management are as under:

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**Agenda Item No. 9.01 Opening Remarks by the Vice-Chancellor**

The Hon'ble Vice Chancellor welcomed all the members of the Board of Management in its 9<sup>th</sup> meeting held on 06.05.2019, she informed the Board members about 1<sup>st</sup> Convocation which was conducted on 18.12.2018 and 1161 students were awarded Degrees from the Batch of Year 2013 to 2017. The Convocation function was presided over by the Hon'ble L.G. / Chancellor of the University. Shri Manish Sisodia, Deputy Chief Minister was the Guest of Honour and Padma Vibhushan, Padma Shri - E. Sreedharan was the Chief Guest for the Convocation.

She informed the Board that IGDTUW organized and celebrated its Technical and Cultural Fest namely Innerve-19 and Tarangana-19, and thousands of students from Delhi and from NCR participated in these events/fests. Further, First Sports Meet was organized at Jawaharlal Nehru Stadium, New Delhi where many students / teams from different Government and Private Colleges, Universities participated.

She also informed that IGDTUW is going to start new programmes viz. M.Tech (AI), M. Plan [Urban Planning], BBA besides starting another Batch of B.Tech. (IT). In addition to this, University has also revised the syllabus for all the Courses / Programmes in line with the CBCS Guidelines. She also shared details about the Placements activities: -

- More than 200 Full Time Offers.
- About 85 Summer Internship Offers.
- Highest Annual Package for Full Time Employment of Rs.39, 50,000/- CTC.
- Highest Internship Package of Rs.80000/-
- More than 55% of FTE offers being above Rs.10, 00,000/- CTC.

Further, she informed the Board that Anveshan Foundation (an incubation and innovation center of IGDTUW) has received recognition from Department of Science & Technology (DST), Government of India as "**Technology Business Incubator**". She also informed that IGDTUW has been selected by Department of Science & Technology (DST), Government of India for establishing Center of Excellence in Artificial Intelligence and in first phase has received a grant of Rs 35 lakhs to set up AI lab. She also apprised the Board about CURIE Project of DST under which 363 lakhs have been sanctioned. She also shared with pride that IGDTUW has received Notable Mention Award from AICTE and Best Women Engineering College Award from ISTE. She further informed the house that MOUs have been signed with. CISCO, Nasscom, EATON, Cyber Peace Foundation, NPTU Taiwan etc. She also informed that DGHS facility has been extended to all staff members of IGDTUW from 1<sup>st</sup> April 2019.

**Agenda Item No. 9.02 To confirm Minutes of the 8<sup>th</sup> Meeting of the Board of Management held on 8<sup>th</sup> August, 2018**

It was submitted to the Board that the revised minutes of the 8<sup>th</sup> meeting of the Board of Management held on 8<sup>th</sup> August, 2018 were circulated vide letter no. 16(03)/Plg./IGDTUW/2018/395 dated 05.11.2018 among all the members after making necessary corrections/modifications. No comments have been received from any member of the Board.

The Board confirmed the decisions of the 8<sup>th</sup> meeting of the Board of Management.

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**Agenda Item No. 9.03** To consider Action Taken Report on decisions taken by the Board of Management in its 8<sup>th</sup> Meeting held on 8<sup>th</sup> August, 2018

The Board noted the Action Taken Report on decisions taken by the Board of Management in its 8<sup>th</sup> Meeting held on 8<sup>th</sup> August, 2018.

**Agenda Item No. 9.04** To consider and approve the recommendation of the 9<sup>th</sup> meeting of the Academic Council held on 26<sup>th</sup> October, 2018

It was submitted to the Board that the minutes of the 9<sup>th</sup> meeting of the Academic Council held on 26<sup>th</sup> October, 2018 were circulated among all the members of Academic Council vide letter no. 16(05)/Planning/IGDTUW/2018/406 dated 19.11.2018. No comments have been received from any member of the Academic Council.

The Board approved the recommendation of the 9<sup>th</sup> meeting of the Academic Council held on 26<sup>th</sup> October, 2018.

**Agenda Item No. 9.05** To consider and approve the recommendation of the 6<sup>th</sup> meeting of the Finance Committee held on 27<sup>th</sup> November, 2018

It was submitted to the Board that the minutes of the 6<sup>th</sup> meeting of the Finance Committee held on 27<sup>th</sup> November, 2018 were circulated among all the members of Finance Committee vide letter no. 16(04)/Planning/IGDTUW/2019/04 dated 05.01.2019. No comments have been received from any member of the Finance Committee.

The Board approved the recommendation of the 6<sup>th</sup> meeting of the Finance Committee held on 27<sup>th</sup> November, 2018.

**Agenda Item No. 9.06** To consider and approve the recommendation of the 10<sup>th</sup> meeting of the Academic Council held on 18<sup>th</sup> April, 2019

It was submitted to the Board that the minutes of the 10<sup>th</sup> meeting of the Academic Council held on 18<sup>th</sup> April, 2019 were circulated among all the members of Academic Council vide letter no. 16(02)/Planning/IGDTUW/2019/343 dated 29.04.2019. No comments have been received from any member of the Academic Council.

The Board approved the recommendation of the 10<sup>th</sup> meeting of the Academic Council held on 18<sup>th</sup> April, 2019.

**Agenda Item No. 9.07** To consider and approve the recommendation of the 7<sup>th</sup> meeting of the Finance Committee held on 6<sup>th</sup> May 2019

The Board suggested that the minutes of the 7<sup>th</sup> meeting of the Finance Committee be circulated and placed before the Board in the next meeting.

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**Agenda Item No. 9.08****To consider and approve the appointments to the various teaching and non-teaching posts**

After detailed deliberations, the Board being the appointing authority approved/ratified the appointments to the following teaching and non-teaching posts filled on regular/contract basis through direct recruitment in 2018 with the directions that in future any offer of appointment to candidates recommended for regular appointment shall be issued only after the approval of the Board of Management: -

Sl. No.	Name	Name of the Post	Department	Date of Appointment	Category	
<b>I- Recommended for regular appointment against teaching post</b>						
1	Dr. Mohona Ghosh	Assistant Professor	Information Technology (IT)	18.05.2018(FN)	UR/General	
2	Dr. Niyati Baliyan	Assistant Professor		22.03.2018(FN)	UR/General	
3	Mr. Sourabh Bharti	Assistant Professor		19.03.2018(FN)	S.C.	
4	Mr. Chandra Prakash	Assistant Professor		04.04.2018(AN)	S.T.	
5	Mr. Gaurav Indra	Assistant Professor		14.03.2018(FN)	O.B.C.	
6	Ms. Bhawna Narwal	Assistant Professor		06.03.2018(AN)	O.B.C.	
7	Ms. Khyati Ahlawat	Assistant Professor	Computer Science & Engineering (CSE)	28.03.2018(FN)	S.C.	
8	Dr. Ravinder M	Assistant Professor		26.03.2018(FN)	S.T.	
9	Dr. Sumit Kumar Yadav	Assistant Professor		06.03.2018(AN)	O.B.C.	
10	Ms. Arunima Jaiswal	Assistant Professor		09.03.2018(FN)	O.B.C.	
11	Mr. Ravinder Kumar	Assistant Professor		Mechanical & Automation Engineering (MAE)	27.03.2018(AN)	S.C.
12	Ms. Pooja Bhati	Assistant Professor			23.03.2018(FN)	O.B.C.
<b>II- Recommended for contractual appointment against teaching post</b>						
1	Dr. Surender Kumar Sharma	Assistant Professor	Basic & Applied Sciences	06.04.2018(FN)	O.B.C	
<b>III- Recommended for regular appointment against non-teaching post</b>						
1	Dr. Sanjib Kumar Sahu	Dy. Controller of Examination	Examination Division	03.04.2018(FN)	UR/General	
2	Sh. Sagar Goel	System Analyst	IT Services	28.03.2018(AN)	UR/General	

**Agenda Item No. 9.09****To consider and approve the Convocation Ordinance and Regulations for conduct of Convocation of the University**

After deliberations, the Board approved/ratified the Convocation Ordinance and Regulations for conduct of Convocation of the University.

**Agenda Item No. 9.10****To consider and approve the Regulations for the award of Certificates of Merit and Exemplary Performance**

The Board of Management considered and approved/ratified the Regulations for the award of Certificates of Merit and Exemplary Performance.

**Agenda Item No. 9.11 To consider and approve the commencement of new UG and PG Programmes from Academic Year 2019-20**

The Board of Management considered and approved the commencement of the following new UG and PG Programmes from Academic Year 2019-20: -

Sl. No.	Name of the Programme	Department	Annual Intake
1	M. Plan. (Urban Planning)	Deptt. of Architecture & Planning	20
2	Bachelor in Business Administration (BBA)	Deptt. of Management	60
Sl. No.	Name of the Programme	Department	Annual Intake
3	M. Tech.-CSE Artificial Intelligence (AI)	Deptt. of Computer Science & Engineering	25
4	M. Tech.-IT (Information Security Management)	Deptt. of Information Technology	25
5	M. Tech. – ECE (VLSI Design)	Deptt. of Electronics & Communication Engineering	25

**Agenda Item No. 9.12 To consider and approve the Guidelines and Evaluation Scheme for various UG and PG programmes of the University from the Academic Year 2019-20**

The Board of Management considered and approved the Guidelines and Evaluation Scheme for various UG and PG programmes of the University from the Academic Year 2019-20.

**Agenda Item No. 9.13 To consider and approve the and Teaching Scheme and Syllabus of various UG and PG Programmes as per CBCS from Academic Year 2019-20**

The Board of Management considered and approved the Teaching Scheme and Syllabus of following UG and PG Programmes as per CBCS from Academic Year 2019-20: -

Sl. No.	Name of the Programme	Description
1	B. Tech. (CSE)	Teaching Scheme of all eight semester and Syllabus of 1 <sup>st</sup> and 2 <sup>nd</sup> year
2	B. Tech. (IT)	
3	B. Tech. (ECE)	
4	B. Tech. (MAE)	
5	M.Tech.-CSE (Artificial Intelligence)	Teaching Scheme of all four semester and Syllabus of 1 <sup>st</sup> semester
6	M.Tech.-IT (ISM)	
7	M.Tech.-ECE (VLSI Design)	Teaching Scheme of all four semester and Syllabus of 1 <sup>st</sup> year
8	M.Tech. (Robotics & Automation)	
9	MCA	Teaching Scheme of all six semester and Syllabus of 1 <sup>st</sup> year
10	BBA	Teaching Scheme of all six semester and Syllabus of 1 <sup>st</sup> year
11	B. Architecture	Teaching Scheme of all ten semester and Syllabus of 1 <sup>st</sup> year
12	M. Plan. (Urban Planning)	Teaching Scheme of all four semester and Syllabus of 1 <sup>st</sup> semester

**Agenda Item No. 9.14**

**To consider and approve the creation of teaching and non-teaching posts for new programmes and existing programme due to increase in intake.**

The Board of Management considered and approved the creation of following teaching and non-teaching posts for new programmes and existing programme due to increase in intake as per norms: -

Sl. No.	Name of the Programme	Teaching Post
1	M. Plan. (Urban Planning)	Professor 01 Associate Prof. 02 Assistant Prof. 02
2	BBA	Associate Prof. 01 Assistant Prof. 05
3	B. Tech. (IT)	Professor 01 Associate Prof. 02 Assistant Prof. 06

The Board also approved that proportionate non-teaching technical staff (LA-I/LA-II) and non-teaching ministerial staff for B. Tech (IT) and BBA programme as per AICTE/UGC norms.

**Agenda Item No. 9.15**

**To consider and approve the adoption of the UGC Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions, Regulation 2018.**

The Board of Management considered and approved the adoption of the UGC Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions, Regulation 2018 with immediate effect.

**Agenda Item No. 9.16**

**To consider and approve the Adoption of the UGC Regulation on Minimum Qualifications for appointment of Teachers including (CAS) and other Academic Staff in Universities and measures for the Maintenance of Standards in Higher Education , 2018.**

The Board of Management considered the agenda and opined that University may examine the detailed guidelines of UGC/AICTE and placed the agenda in the next meeting of the Board of Management.

**Agenda Item No. 9.17**

**To consider and approve the revised IGDTUW Research Fellowship Scheme (JRF/SRF) 2018 in Ph.D. Programme.**

The Board of Management considered and approved the revised IGDTUW Research Fellowship Scheme (JRF/SRF) 2018 in Ph.D. Programme.

**Agenda Item No. 9.18**

**To consider and approve the procurement of computer & peripherals, furniture & fixtures required for the establishment of new computer labs for new programmes and the existing programmes due to increase in intake.**

The Board of Management considered and approved the procurement/ purchase of

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Computers and Peripherals, Software, Furniture & Fixtures, AC etc. required for the establishment of new Labs, Classrooms etc. for these new programmes and the existing programmes (due to increase in intake) subject to observation of all codal formalities as per GFR-2017 and other guidelines etc. of the GNCTD.

**Agenda Item No. 9.19** To consider and approve the admission policy, seat-matrix, fee structure etc. for various UG, PG and Ph. D. Programme of the University from the Academic Year 2019-20.

The Board of Management considered and approved the admission policy, seat-matrix, fee structure etc. for various UG, PG and Ph. D. Programme of the University from the Academic Year 2019-20.

**Agenda Item No. 9.20** To consider and approve the revised regulations for the programme leading to Doctor of Philosophy (Ph. D.).

The Board of Management considered and approved the revised regulations for the programme leading to Doctor of Philosophy (Ph. D.).

**Agenda Item No. 9.21** To consider and approve the inception of award for researchers (student/ faculty) of the University.

The Board of Management considered and approved the inception of award for researchers (student/ faculty) of the University w.e.f. 1<sup>st</sup> August, 2019.

**Agenda Item No. 9.22** To consider and approve the Ordinance for the Terms and Conditions of Service of Registrar.

The Board of Management considered and approved the Ordinance for the Terms and Conditions of Service of Registrar.

**Agenda Item No. 9.23** To consider and ratify the decision of Vice Chancellor for acceptance of technical resignation of Dr. Sumit Kumar Yadav, Assistant Professor (CSE).

The Board of Management, being the appointing authority ratified the acceptance of Technical Resignation by the Vice Chancellor in respect of Dr. Sumit Kumar Yadav, Assistant Professor (CSE) w.e.f. 01.04.2019 (FN) with lien of six (06) months.

**Agenda Item No. 9.24** To consider and ratify the decision of the Vice-Chancellor for extension of staff engaged from various of outsourcing agencies

The Board of Management considered and ratified the decision of the Vice-Chancellor for extension of the staff engaged from various outsourcing agencies against various Group-C sanctioned posts (non-teaching) due to shortage of regular staff.

The Board suggested that the vacant posts be filled at earliest and if required, engagement of outsourcing staff be made from GNCTD empanelled agencies or through GEM.



**Agenda Item No. 9.25** To consider and adopt for implementation of UGC pay scales and service condition for teaching staff of IGDTUW.

The Board of Management considered and recommended to adopt the scales of pay for teaching faculty as per the recommendations of 7<sup>th</sup> Central Pay Commission and service conditions for teaching faculty of IGDTUW as per UGC. Accordingly, a letter may be written to Administrative Department for consideration and implementation of the same at IGDTUW.

**Agenda Item No. 9.26** To consider and approve delegation of Full Financial Powers to Vice Chancellor for incurring the expenditure from Sponsored Research and Development Projects funded by outside agencies.

The Board of Management considered and approved the delegation of Full Financial Powers to Vice Chancellor for incurring the expenditure from Sponsored Research and Development Projects funded by outside agencies.

**Agenda Item No. 9.27** To apprise the process of initial appointment adopted by GGSIP University in respect of 03 contractual employees whose appointment has been regularized in IGDTUW.

The Board of Management noted the process of initial appointment adopted by GGSIP University in respect of 03 contractual employees whose appointment has been regularized in IGDTUW.

**Agenda Item No. 9.28** To consider and approve the norms for engagement of Faculty/Staff for conduct of counselling for admission to Bachelor of Business Administration (BBA) programme from Academic Year 2019-20

The Board of Management considered and approved the norms for engagement of Faculty/Staff for conduct of counselling for admission to Bachelor of Business Administration (BBA) programme from Academic Year 2019-20.

**Agenda Item No. 9.29** To consider and ratify the decision of the Vice-Chancellor for extension of contractual Faculty/Staff

The Board of Management considered and ratified the decision of the Vice-Chancellor for extension of contract of the following contractual teaching and non-teaching staff against vacant sanctioned post as details against each or till such time the vacancies are filled on regular basis whichever is earlier: -

Sl. No.	Name of Employees (Teaching & Non-Teaching) on contract basis	Date of engagement	Sanctioned post against which engaged	Period upto which engaged/Present extension
<b>I – Against teaching posts:</b>				
1	Ms. Charu Gupta	12.08.2013	Assistant Professor	30.09.2019
2	Ms. Tina Chaudhary	25.01.2016	Assistant Professor	30.09.2019
3	Mr. Yusuf Parvej	25.01.2016	Assistant Professor	30.09.2019
4	Mr. Urfi Khan	28.01.2016	Assistant Professor	30.09.2019
5	Dr. Surender Kumar Sharma	06.04.2018	Assistant Professor	30.09.2019
6	Sh. Amit Agarwal	04.08.2016	Assistant Professor	30.09.2019

Sl. No.	Name of Employees (Teaching & Non-Teaching) on contract basis	Date of engagement	Sanctioned post against which engaged	Period upto which engaged/Present extension
<b>II – Against non-teaching posts:</b>				
7	Sh. Sandeep Sharma	26.05.2017	Assistant	30.09.2019
8	Sh. Ankit Chaudhary	26.05.2017	Assistant	30.09.2019
9	Ms. Minakshi	02.06.2017	Assistant	30.09.2019
10	Ms. Kamlakshi Bhatnagar	16.01.2003	Junior Assistant	30.09.2019
11	Sh. Rajeev Thakur	01.06.2015	MTS	30.09.2019
12	Sh. Suraj Chandra	01.06.2015	MTS	30.09.2019

The meeting ended with the vote of thanks to the Chair.

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 (Prof. R.K. Singh)  
 Registrar, IGDTUW